

LinkEd Public Schools (LPS) Board Meeting

Minutes LPS Board of Directors Meeting

Date and Time:

May 31, 2024

10:00 AM

Physical Location:

1701 18th Street

Bakersfield, CA 93301 (Virtual via Zoom)

I. Opening Items

1. Call to Order

The meeting was called to order at 10:00 AM by David James, Board President.

2. Flag Salute

The Pledge of Allegiance was led by Joanna Kendrick

3. Record Attendance

Board Members Present:

- Leslie Walters
- Lilia Ray
- David James
- Melissa Alsop

4. Changes to Agenda

No changes were made to the agenda.

5. Public Comments

There were no public comments submitted or made during the meeting.

II. Consent Agenda

1. Approval of Minutes from Special Meeting 4/29/24
2. 2024-2025 School Calendar
3. Promissory Note
4. Adopting the Option to Offer CalSTRS Retirement Plans and CalSTRS Activation Application
5. Aeries Student Information System (SIS) Contract

6. KCSOS Technology Project Agreement
7. Caat Family/Student Handbook
8. Caat Employee Handbook
9. Board Policy on Parent Board Member Selection
10. Declaration of Need for Qualified Educators

Motion: David James

Second: Lilia Ray

Roll Call:

- Leslie Walters - Aye
- Lilia Ray - Aye
- David James - Aye
- Melissa Alsop - Aye

Carried 4-0

III. Closed Session

1. **Update on Pending Litigation DHF v. KBOE No. BCV-23-103771**

The Board discussed the ongoing litigation in closed session. No action was taken.

IV. Open Session

There were no reports from the Closed Session.

V. Regular Agenda

1. **Annual School Finance Training**

The Board discussed the importance of ongoing finance training to ensure compliance and effective management of school resources. EdTech provided an overview of Board responsibilities regarding school finance.

2. **Annual Brown Act Training**

The Board reviewed the requirements of the Brown Act, emphasizing transparency and

adherence to public meeting laws. Charter Safe provided an overview of the Board's responsibilities for Brown Act Compliance.

3. 2024-2025 Salary Schedule

Ms. Kendrick provided an overview of the salary schedule and the research the team conducted over the past year to create a scale that was highly competitive and honored teachers as the most impactful on student achievement.

Lilla Ray commented that she was pleased with all of the work put into this by the team and excited for our teachers to be so well compensated.

Motion: Melissa Alsop

Second: Lilia Ray

Roll Call:

Roll Call:

4. Leslie Walters - Aye
5. Lilia Ray - Aye
6. David James - Aye
7. Melissa Alsop - Aye

Carried 4-0

8. Charter Safe Proposal

Ms. Kendrick explained to the Board that Charter Safe is providing all levels of coverage for the school including building, board liability, injury, and more. Charter Safe is also the schools partner on key legal and compliance issues that help them avoid things that may cause an issue for the school. The relationship with Charter Safe includes support on contracts, HR, workplace injuries and more.

David James asked about working with local providers for insurance in the future. Ms Kendrick stated that they will continue to get competitive bids for insurance to ensure the school is getting the best value.

Roll Call:

- Leslie Walters - Aye
- Lilia Ray - Aye

- David James - Aye
- Melissa Alsop - Aye

Carried 4-0

9. Success for All Contract

The Board discussed the proposed contract with Success for All, a research-based program designed to improve student literacy and academic achievement. The program offers comprehensive support, including curriculum materials, teacher training, and ongoing coaching to ensure effective implementation. Board members emphasized the importance of adopting evidence-based strategies that align with the school's commitment to high academic standards. After reviewing the contract details and expected outcomes, the Board unanimously approved the agreement, recognizing its potential to positively impact student learning outcomes

Motion: David James

Second: Leslie Walters

Roll Call:

- Leslie Walters - Aye
- Lilia Ray - Aye
- David James - Aye
- Melissa Alsop - Aye

Carried 4-0

10. EdTech Back Office Contract

The Board reviewed the EdTech Back Office contract, which provides critical support services for managing the school's financial, compliance, and operational needs. This partnership is designed to streamline administrative processes, ensuring that the school maintains accurate records and meets all regulatory requirements. The contract includes services such as budgeting, payroll management, financial reporting, and audit preparation. Board members discussed the importance of these services in enabling the school to focus on its core mission of educating students. The contract was unanimously approved, with the Board expressing confidence in EdTech Back Office's ability to support the school's growing operational demands

Motion: Melissa Alsop

Second: David James

Roll Call:

- Leslie Walters - Aye
- Lilia Ray - Aye
- David James - Aye
- Melissa Alsop - Aye

Carried 4-0

11. Board Meeting Calendar for 2024-2025

The Board reviewed and approved the meeting calendar for the upcoming school year.

Motion: Leslie Walters

Second: David James

Roll Call:

- Leslie Walters - Aye
- Lilia Ray - Aye
- David James - Aye
- Melissa Alsop - Aye

Carried 4-0

VIII. Regular Agenda - Academics

1. Instruction Partners Contract

Ms. Kendrick shared about the work done with Instruction Partners over the last year regarding PLCs. The Board considered the contract with Instruction Partners, an organization specializing in instructional improvement and support for schools.

This partnership aims to enhance the quality of teaching and learning by providing targeted coaching, curriculum alignment, and professional development for educators. The Board discussed how the services offered by Instruction Partners align with the school's goals to boost student achievement and ensure consistent instructional practices across classrooms. The contract was viewed as a strategic investment in the professional growth of the teaching staff, ultimately benefiting student outcomes.

Motion: Lilia Ray

Second: Melissa Alsop

Roll Call:

- Leslie Walters - Aye
- Lilia Ray - Aye
- David James - Aye
- Melissa Alsop - Aye

Carried 4-0

IX. Communications

1. Executive Director's Report

Ms. Kendrick provided a comprehensive update on the school's current operations, highlighting several key areas of focus. Staffing was a central topic, with Ms. Kendrick detailing recent hires, ongoing recruitment efforts, and professional development initiatives aimed at building a strong and effective team. The Board was informed about the successful onboarding of new teachers and support staff, as well as the plans for upcoming training sessions to ensure that all staff are well-prepared for the start of the school year.

In addition to staffing updates, Ms. Kendrick discussed several strategic initiatives that are underway, including efforts to enhance the school's academic programs and expand student support services. These initiatives are part of a broader plan to meet the school's long-term goals and improve student outcomes.

Ms. Kendrick also covered upcoming events, such as parent engagement activities, community outreach programs, and planned school-wide events designed to foster a strong school culture and community involvement.

Finally, Ms. Kendrick outlined recent and planned purchases that are essential for the school's operations. This included the procurement of new classroom technology, educational materials, and facility upgrades to create a more conducive learning environment. These purchases are aligned with the school's budget and strategic priorities, ensuring that resources are allocated effectively to support student learning and overall school improvement. The Board expressed appreciation for the thorough report and affirmed its support for the ongoing initiatives and operational plans.

X. Board Comments

Board members shared their appreciation for the staff's hard work and discussed plans for the next meeting.

XI. Closing Items

1. Motion to Adjourn

Motion: David James

Second: Leslie Walters

2. Roll Call:

- Leslie Walters - Aye
- Lilia Ray - Aye
- David James - Aye
- Melissa Alsop - Aye

Carried 4-0

3. The meeting was adjourned at 12:11 PM

(Any person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting of the Caat Board of Directors may request such modification and accommodation from caatcharterschool@gmail.com. Please make any requests at least 12 hours prior to the meeting. Written materials being discussed at the Board meeting may be provided via email or U.S. mail.)